

MISSION STATEMENT

The Winnebago Public Library provides all patrons access to a variety of well-organized resources, services, and technologies that enrich and empower the community and evolve with its cultural needs.

This time, date and purpose of the meeting are set forth in the following agenda:

WINNEBAGO PUBLIC LIBRARY BOARD OF TRUSTEES PUBLIC BOARD MEETING MINUTES Thursday June 18, 2026 6:30 pm

The meeting was called to order at 6:30 pm, by ~~Jacquie Olsen~~ followed by the Pledge of Allegiance.

Gary Brown

ROLL CALL

Gary Brown - present

Jacquie Olsen - ABS

Jim Ferrar - present

Wendy Bennett - present

Wanda Cwiklo -present

Heather Kaap - present

Rhonda Smallwood - present

Emily Gundry - Winnebago Public Library Director

Guest:

Tim Kilbreath - Winnebago Public Library Bookkeeper

Additions or Corrections:

6.5.3 Library Conduct should be listed as second read

Remove 6.3.3 FY17 Budget move to 6.3.4. Add motion approval on Wage/Salary increase to 6.3.3

Public Comment:

No members of the public were present or available at the meeting.

Approval of Meeting Minutes:

A motion to approve the May 21, 2026 meeting minutes by Wendy Bennett, and seconded by Jim Ferrar with corrections. Motion carried.

Reports, Discussion & Action Items:

President's Report:

President Gary Brown requested that the Board of Trustees recite the Winnebago Public Library Mission Statement together at the beginning of each regular board meeting as a reminder of the Library's purpose, goals, and commitment to serving the community.

1083902
\$1569.28

Director's Report:

There was a \$12,408.30 increase from the prior year due to the Per Capita Grant. These funds will be used for shelving and computer purchases.

An Edelman quote for duct cleaning ^{youth} was received and reviewed.

The alarm system is still experiencing problems. The compressor continues to trip the breaker switch, and the issue remains unresolved.

Treasurer's Report:

A motion to approve the May 2026 Reconciliation Detail Report, was made by Wanda Cwiklo and seconded by Heather Kaap. Motion carried.

A motion to approve the Profit and Loss Budget vs Actual Report, was made by Wanda Cwiklo and seconded by Rhonda Smallwood. Motion carried.

No Vote needed on Wage/Salary increase for the Library staff, included in the FY27 Budget.

A motion to approve the FY27 Budget, was made by Wendy Bennett and seconded by Rhonda Smallwood. Roll Call Vote.

Jacquie Olsen - ABS

Jim Ferrar - yes

Wendy Bennett - yes

Wanda Cwiklo -yes

Heather Kaap - yes

Rhonda Smallwood - yes

Gary Brown - yes

Grounds Maintenance/Facility:

No action needed.

Policy Manual:

6.5.1

A motion was made by Jim Ferrar to approve the Technology Policy Manual, with the proposed amendment, and seconded by Heather Kaap. Motion carried.

6.5.2 A motion was made by Wendy Bennett to approve the Policy Manual: Access to Library Services, with the proposed amendment, and was seconded by Heather Kaap. Motion carried.

6.5.3 A motion was made by Jim Ferrar to approve the Policy Manual: Library Conduct, and was seconded by Heather Kaap with minor correction. Motion carried.

6.6 Personnel:

No ~~personal~~ issues were discussed at this time.

personnel

6.7 Closed Session--Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

Unfinished Business:

Story Walk put on hold until Village gives ok for the Bike ~~Park~~ Path.
Truck for coffee on fourth of July in the Library parking lot.

New Business:

No new business was discussed.

Next Meeting:

Next Regular Board Meeting - July 16, 2026 at 6:30 pm
Winnebago Public Library - Upstairs
210 N. Elida St., Winnebago, IL 61088
815-335-7050

A motion to adjourn the meeting at 7:53 p.m. was made by Wendy Bennett and seconded Jim Ferrar. The motion carried.



Gary Brown - WPL Board of Trustees - President

Jacquie Olsen - WPL Board of Trustees - Vice-President



Wanda Cwiklo - WPL Board of Trustees - Secretary

