

MISSION STATEMENT

The Winnebago Public Library provides all patrons access to a variety of well-organized resources, services, and technologies that enrich and empower the community and evolve with its cultural needs.

This time, date and purpose of the meeting are set forth in the following agenda:

WINNEBAGO PUBLIC LIBRARY BOARD OF TRUSTEES PUBLIC BOARD MEETING MINUTES Thursday May 21, 2026 6:30 pm

The meeting was called to order at 6:30 pm, by Jacquie Olsen followed by the Pledge of Allegiance.

ROLL CALL

Gary Brown - ABS
Jacquie Olsen - present
Jim Ferrar - present
Wendy Bennett - present
Wanda Cwiklo - present
Heather Kaap - present
Rhonda Smallwood - present
Emily Gundry - Winnebago Public Library Director

Additions or Corrections:

Change meeting for June to the Study room upstairs.

Public Comment:

No members of the public were present or available at the meeting.

Approval of Meeting Minutes: *APRIL 10*

A motion to approve the ~~March 19~~, 2026 meeting minutes by Heather Kaap, and seconded by Wendy Bennett. The motion carried with changes.

Reports, Discussion & Action Items:

President's Report:

No report given

Director's Report:

- "Needle site in place." [Clarification needed regarding the meaning of this item.]
- The library will move forward with Silo Communications for telephone and internet services.
- A program featuring Raymond Beets is scheduled for Thursday, June 25, at 6:30 p.m. Mr. Beets requested permission to bring a musket as part of the presentation. Approval was granted contingent upon presentation of a valid FOID card.
- The Board reviewed Kanopy streaming service options. The annual cost is \$1,900, with patrons receiving 25 tickets per month and a limit of two tickets per movie. Kanopy integrates with OverDrive/Libby and provides streaming-only content. The Board approved Option #2 and authorized staff to begin implementation as soon as possible.
- Anthony Love requested permission to have a coffee truck in the library parking lot on July 4. A monetary donation to the library will be requested. The Board also discussed continuing service through Jansens/Edelman versus working directly with Jack Jansen, the previous owner of Jansens.

Treasurer's Report:

A motion to approve the April 2026 Reconciliation Detail Report, was made by Wanda Cwiklo and seconded by Rhonda Smallwood. The motion carried.

A motion to approve the Profit and Loss Budget vs Actual Report, was made by Wendy Bennett and seconded by Rhonda Smallwood. The motion carried.

Wendy Bennett moved to raise the non-resident fee to \$99.00 effective date of July 1st or upon renewed date. Seconded by Rhonda Smallwood.

First read of budget FY27.

Grounds Maintenance/Facility:

Power Washing and window cleaning done.

Policy Manual:

6.5.1 A motion was made by Jim Ferrar to approve the Policy Manual: Hours of Operation, and seconded by Wendy Bennett. Motion carried

6.5.2 A motion was made by Jim Ferrar to approve the Policy Manual: Technology Policy, with amendments, and was seconded by Wendy Bennett. Motion carried.

6.5.3 A motion was made by Wanda Cwiklo to approve the Policy Manual: Investment of Public Funds, with amendments, and was seconded by Wendy Bennett. Motion carried.

6.6 Personnel:

The Board was informed that Grace Sanner's farewell card is being circulated for signatures. Cake will be provided on her final day of employment with the library.

6.7 Closed Session--Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

A motion was made by Jim Ferrar to enter Closed Session at 7:28 p.m. to discuss staff matters on the FY17 budget. The motion was seconded by Rhonda Smallwood. Motion carried.

A motion was made by Wendy Bennett to return to Open Session at 8:11 p.m. The motion was seconded by Rhonda Smallwood. Motion carried.

Unfinished Business:

The Board discussed the addition of a Story Walk to the Winnebago Public Library property. Jacquie Olsen was appointed to lead the task force, which will also include Heather Kaap and Emily Gundry.

At this time, no bids have been received for the concrete work associated with the project.

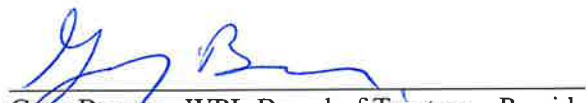
New Business:

No new business was discussed.

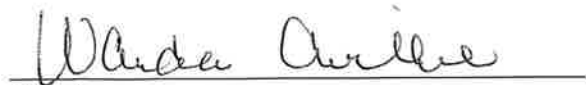
Next Meeting:

Winnebago Public Library - Community Room
210 N. Elida St., Winnebago, IL 61088
815-335-7050

A motion to adjourn the meeting at 8:16 p.m. was made by Heather Kaap and seconded by Wendy Bennett. The motion carried.



Gary Brown - WPL Board of Trustees - President - ABS from May 21, 2026 Meeting
Jacquie Olsen - WPL Board of Trustees - Vice-President



Wanda Cwiklo - WPL Board of Trustees - Secretary

