

MISSION STATEMENT

The Winnebago Public Library provides all patrons access to a variety of well-organized resources, services, and technologies that enrich and empower the community and evolve with its cultural needs.

This time, date and purpose of the meeting are set forth in the following agenda:

**WINNEBAGO PUBLIC LIBRARY
BOARD OF TRUSTEES
PUBLIC BOARD MEETING MINUTES
Thursday, February 19, 2026 6:30 pm**

The meeting was called to order at 6:28 pm, by Gary Brown followed by the Pledge of Allegiance.

ROLL CALL

Gary Brown - present
Jacquie Olsen - present
Jim Ferrar - present
Wendy Bennett - present
Wanda Cwiklo - present
Heather Kaap - present
Rhonda Smallwood - present
Emily Gundry - Winnebago Public Library Director
Guests:
David Aumiller

Additions or Corrections:

No additions or corrections at this time

Public Comment:

David Aumiller volunteers and represents the State Line Indivisible, and was contacted by the ACLU to attend the meeting.

Approval of Meeting Minutes:

A motion to approve the January 15, 2026 meeting minutes, by Jacquie Olsen with corrections, and seconded by Rhonda Smallwood. The motion carried with changes.

Reports, Discussion & Action Items:

President's Report

No report at this time

Director's Report:

Historical Society has made some changes and moved a few items around.
The storage room is nearly cleaned out.

The toilet lid was broken by a patron; Emily will arrange for a replacement.

The Libby password will now default to the last four digits of your card number. You may change this once you log in.

A letter was received from Meridian stating they will no longer work with the Friends.

Treasurer's Report:

A motion to approve the January 2026 Reconciliation Detail Report, was made by Wanda Cwiklo and seconded by Wendy Bennett . The motion carried.

OverDrive Inc. is for Libby.

A motion to approve the Profit and Loss Budget vs Actual Report, was made by Wendy Bennett and seconded by Jacquie Olsen. The motion carried.

Budget Variance changed.

Grounds Maintenance/Facility:

Nothing new to report at this time.

Policy Manual:

6.5.2 A motion was made by Wanda Cwiklo to approve the Policy Manual: Emergency Procedures, and seconded by Rhonda Smallwood with minor corrections. Motion carried.

6.5.3 A motion was made by Rhonda Smallwood to approve the Policy Manual: Collection Management and Development, seconded by Heather Kaap. The motion carried.

6.5.4 A motion was made by Wanda Cwiklo to approve the Policy Manual: Sexual Harassment, seconded by Jim Ferrar. The motion carried.

Page 3 Correction: In the first two bullet points at the top of the page, remove the last line. A decision was made pursuant to 75 ILCS 10/1 et seq. regarding the status and Library policy.

6.6 Personnel:

Nothing new to report at this time.

6.7 Closed Session--Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

Not needed at this time.

Unfinished Business:

Wendy Bennett will follow up regarding liability for the Story Walk.

New Business:

Jim Ferrar gave a brief update on the budget regarding salaries.

Next Regular Board Meeting - ~~April 16,~~ ^{MARCH 19} 2026 6:30 pm
Winnebago Public Library - Community Room
210 N. Elida St., Winnebago, IL 61088
815-335-7050

A motion to adjourn the meeting at 7:36 p.m. was made by Jim Ferrar and seconded by Rhonda Smallwood. The motion carried.



Gary Brown - WPL Board of Trustees - President



Wanda Cwiklo - WPL Board of Trustees - Secretary

