

# **NOTICE OF BOARD MEETING**

## **WINNEBAGO PUBLIC LIBRARY DISTRICT**

*Gary Brown, President - Jacquie Olsen, Vice President, Jim Ferrar, Treasurer - Wanda Cwiklo, Secretary  
Wendy Bennett, Trustee - Heather Kaap, Trustee - Rhonda Smallwood*

**Notice is hereby given** that the Winnebago Public District, Winnebago County, Illinois, will hold a Board Meeting of the Winnebago Public District Board of Trustees at the Winnebago Public Library, 210 North Elida Street, Winnebago, Illinois 61088. 815-335-7050

### **MISSION STATEMENT**

**The Winnebago Public Library provides all patrons access to a variety of well-organized resources, services, and technologies that enrich and empower the community and evolve with its cultural needs.**

This time, date and purpose of the meeting are set forth in the following agenda:

### **WINNEBAGO PUBLIC LIBRARY BOARD OF TRUSTEES PUBLIC BOARD MEETING AGENDA Thursday, January 15, 2026 6:30 pm**

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Additions or Corrections to the Agenda
4. Public Comment
5. Approval of Meeting Minutes
  - 5.1 November 20, 2025 Meeting Minutes
  - 5.2 December 4, 2025 Meeting Minutes
6. Reports, Discussion & Action Items
  - 6.1 President's Report
  - 6.2 Director's Report
  - 6.3 Treasurer's Report
    - 6.3.1 November 2025 Reconciliation Detail
    - 6.3.2 December 2025 Reconciliation Detail
    - 6.3.3 November and December Profit & Loss Budget vs Actual
    - 6.3.4 Consideration of Outside Firm to Prepare the FY 26 Annual Financial Report
  - 6.4 Grounds Maintenance/Facility
  - 6.5 Policy Manual
    - 6.5.1 Library Conduct - 2nd Review
    - 6.5.2 Emergency Procedures - 3rd Read
    - 6.5.3 Collection Management and Development - 3rd Read
    - 6.5.4 Records Retention and Control - 3rd Read
    - 6.5.5 Sexual Harassment - 3rd Read
  - 6.6 Personnel
  - 6.7 Closed Session--Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.
7. Unfinished Business
  - 7.1 Teen Advisory Board Disband
  - 7.2 Story Walk Update
8. New Business
  - 8.1 Request to move March 19, 2026 Board Meeting to March 12, 2026
9. Next Regular Board Meeting - February 19, 2026 6:30 pm  
Winnebago Public Library - Community Room  
210 N. Elida St., Winnebago, IL 61088  
815-335-7050
10. Adjournment