

**NOTICE OF BOARD MEETING  
WINNEBAGO PUBLIC LIBRARY DISTRICT**

*Gary Brown, President - Jacquie Olsen, Vice President, Jim Ferrar, Treasurer - Wanda Cwiklo, Secretary  
Ron Gibson, Trustee - Wendy Bennett, Trustee - Mark Stockman, Trustee*

**Notice is hereby given** that the Winnebago Public District, Winnebago County, Illinois, will hold a Board Meeting of the Winnebago Public District Board of Trustees at the Winnebago Public Library, 210 North Elida Street, Winnebago, Illinois 61088.

**MISSION STATEMENT**

**The Winnebago Public Library provides all patrons access to a variety of well-organized resources, services, and technologies that enrich and empower the community and evolve with its cultural needs.**

This time, date and purpose of the meeting are set forth in the following agenda:

**REGULAR BOARD MEETING MINUTES  
Thursday, June 27, 2024 6:30 pm**

1. Call to Order and Pledge of Allegiance  
Meeting was called to order at 6:33 pm by Gary Brown, President of the Winnebago Public Library Board of Trustees.
2. Roll Call  
Gary Brown - present  
Jacquie Olsen - present  
Jim Ferrar - present  
Wanda Cwiklo - present  
Wendy Bennett - present  
Ron Gibson - present  
Mark Stockman - present  
Guest:  
Emily Gundry - Winnebago Public Library Interim Director  
Tim Kilbreath - Winnebago Public Library Bookkeeper
3. Additions or Corrections to the Agenda  
None at this time
4. Public Comment  
No community members were present
5. Approval of Meeting Minutes  
Motion was made by Jacquie Olsen to approve the WPL Board Trustee meeting minutes for May 16, 2024. Seconded by Ron Gibson.  
Gary Brown - yes  
Jacquie Olsen - yes  
Jim Ferrar - yes  
Wanda Cwiklo - yes  
Wendy Bennett - yes  
Ron Gibson - yes  
Mark Stockman - yes

Motion Carried.

Motion was made by Jacquie Olsen to approve the WPL Board Trustee Special meeting minutes for June 6, 2024. Seconded by Ron Gibson.

Gary Brown - yes

Jacquie Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - abstain

Ron Gibson - yes

Mark Stockman - abstain

Motion Carried.

6. Reports, Discussion & Action Items

6.1 President's Report

No report needed at this time.

6.2 Director's Report

Per Capita Grant Letter received (attached).

Motion was made by Wanda Cwiklo to purchase nine (9) computers for the amount of \$15,860.24. Seconded by Jim Ferrar.

Gary Brown - yes

Jacquie Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion carried.

Motion was made by Wendy Bennett to repair the compressor for the amount of \$894.00.

Seconded by Jim Ferrar.

Gary Brown - yes

Jacquie Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion carried.

6.3 Treasurer's Report

6.3.1 Reconciliation Statement

Motion was made by Wendy Bennett to accept the May Reconciliation Statement as presented. Seconded by Ron Gibson.

Gary Brown - yes

Jacquie Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion carried.

#### 6.3.2 Profit and Loss Statement

Motion was made by Wendy Bennett to accept the Profit and Loss Statement as presented. Seconded by Ron Gibson.

Gary Brown - yes

Jacquie Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion carried.

#### 6.3.3 FY 25 Budget

Motion was made by Wanda Cwiklo to accept the FY25 submitted Budget. Seconded by Mark Stockman.

Gary Brown - yes

Jacquie Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes

Motion carried.

#### 6.4 Grounds Maintenance

No update at this time.

#### 6.5 Facility

No update at this time.

#### 6.6 Personnel

WPL has had three (3) applicants so far for the WPL Library Director Position. Two (2) interviews are scheduled on July 1, 2024 at 9:30 and 10:30 am. Gary Brown and Jacquie Olsen will conduct interviews.

6.7 Closed Session--Closed Session: 5 ILCS 120/2 (1): the appointment, employment, compensation, discipline, performance, or dismissal of a specific employee or legal counsel for the public body.

None at this time.

#### 7. Unfinished Business

None at this time.

#### 8. New Business

Motion was made by Wendy Bennett to give a \$200 bonus to Grace Kilbreath for exceptional artwork that was displayed for the Summer Reading Program. Seconded by Jim Ferrar.

Gary Brown - yes

Jacquie Olsen - yes

Jim Ferrar - yes

Wanda Cwiklo - yes

Wendy Bennett - yes

Ron Gibson - yes

Mark Stockman - yes


Motion carried.

9. Next Regular Board Meeting - July 18, 2024

Request was made by Gary Brown to move the meeting to July 25, 2024.

10. Adjournment

Motion was made by Jacquie Olsen to adjourn the meeting at 8:01 pm. Seconded by Ron Gibson. Meeting Adjourned.

  
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Gary Brown - Winnebago Public Library Board of Trustees - President

  
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Wanda Cwiklo - Winnebago Public Library Board of Trustees - Secretary